

Oregon State University
College of Public Health and Human
Sciences

School of Biological and Population
Health Sciences

Athletic Training Major

Policies and Procedures
2018-2019

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What is Athletic Training?

“Athletic training is practiced by athletic trainers, health care professionals who collaborate with physicians to optimize activity and participation of patients and clients. Athletic training encompasses the prevention, diagnosis, and intervention of emergency, acute, and chronic medical conditions involving impairment, functional limitations, and disabilities. Students who want to become certified athletic trainers must earn a degree from an accredited athletic training curriculum. Accredited programs include formal instruction in areas such as injury/illness prevention, first aid and emergency care, assessment of injury/illness, human anatomy and physiology, therapeutic modalities, and nutrition. Classroom learning is enhanced through clinical education experiences. More than 70 percent of certified athletic trainers hold at least a master’s degree.”

-www.nata.org/athletictraining

“Athletic Trainers are healthcare professionals who collaborate with physicians to optimize activity and participation of patients and clients. Athletic training encompasses the prevention, diagnosis and intervention of emergency, acute and chronic medical conditions involving impairment, functional limitations and disabilities. Athletic Training is recognized by the American Medical Association (AMA) as a healthcare profession.”

-CAATE

Program Introduction

Oregon State University has a long history of preparing students for a career in athletic training. From 1974 to 2017 OSU had an accredited undergraduate athletic training program. Starting in the summer of 2016, the first cohort of students started in the new professional master’s program in athletic training. The program is currently applying to the [Commission on Accreditation of Athletic Training Education](#) (CAATE) for a change in level of degree.

Graduate Athletic Training Degree

The graduate program is based on a full-time, two-year academic plan with two years of clinical education experience. Students begin the program in late June of their first year in the program with two courses: Introduction to Athletic Training (KIN 511) and Foundations of Public Health (H 523).

Clinical education experiences begin in late July or early August (depending on start dates for sports teams) and are primarily immersive until the start of the classes in September. Clinical education experiences prior to the start of fall term are included in the evaluative criteria for the fall term practicum and internship courses. During the first year, the student will have the opportunity to gain clinical education experiences through rotations with at least five preceptors. During the second year in the program, students will begin clinical education in late July or early August and be assigned primarily to one preceptor for the duration of the year. Over the course of the program,

students will gain clinical education experiences through the following affiliated sites: university level athletics (Division I and II), high school level athletics, university student health services, outpatient rehabilitation clinic, and sports medicine primary care and orthopedic settings. Throughout the program students will have the opportunity to gain clinical experiences with team physicians and as well as preceptors working with non-sport populations.

At the completion of the program, the student will be eligible to sit for the Board of Certification examination. Currently, the first-time pass rate for OSU graduates taking the national exam is 98% with 100% passing regardless of the number of attempts. Upon passage of the exam and completion of the Master of Athletic Training degree the individual will be credentialed as a certified athletic trainer (ATC).

Mission Statement

The Oregon State University Athletic Training degree is designed to prepare students for the challenges of the ever-expanding allied healthcare profession of athletic training. Through the combination of extensive classroom and clinical educational experiences in athletic training, graduates of this program achieve the entry-level competencies necessary to take and pass the Board of Certification examination and embark on a career as a certified athletic trainer.

Program Values

The OSU AT Program shares the values of Oregon State University:

- Accountability
- Diversity
- Integrity
- Respect
- Social Responsibility

As well as, the values of the College of Public Health and Human Sciences:

- Health
- Care and Compassion
- Innovation
- Continuous Improvement
- Cooperation and Collaboration

Faculty

Kim Hannigan, PhD, ATC - AT Program Director

Sam Johnson, PhD, ATC - AT Clinical Education Coordinator

Cathy Brown Crowell, PhD, ATC

Mark Hoffman, PhD, ATC

Marc Norcross, PhD, ATC

Emily Norcross, MA, ATC

Craig Graham, MD – AT Medical Director

Yu-Lun (Anita) Huang, MS, ATC – Graduate Teaching Assistant

Colin Mulligan, MA, ATC – Graduate Teaching Assistant

Goals and Objectives of the Program

The OSU Athletic Training Program has the following goals:

Goal: Provide students with quality classroom learning experiences.

Objectives:

- Develop foundational knowledge in the field of athletic training.
- Develop critical thinking skills related to the field of athletic training.
- Develop knowledge base in evidence-based, patient-centered care.

Goal: Provide students with comprehensive clinical education learning experiences.

Objectives:

- Assign students to clinical education experiences in a variety of settings including, but not limited to, university level athletics (Division I and II), high school level athletics, university student health services, outpatient rehabilitation clinic, and sports medicine primary care and orthopedic settings.
- Assign students to both team and individual sports.
- Assign students to sports that require protective equipment.
- Assign students to observe other health care professionals, including physicians and physical therapists.

Goal: Prepare students to meet entry-level standards of the profession of athletic training.

Objectives:

- Prepare for successful completion of the BOC examination.
- Prepare for successful registration through the state of Oregon's Board of Athletic Trainers.

Goal: Prepare students for a successful transition-to-practice as athletic trainers committed to advancing health and well-being for all.

Objectives:

- Prepare students to understand professional standards of practice, codes of ethics, and state and federal regulations related to the field of athletic training.
- Provide students with a variety of clinical education experiences.

Student Learning Outcomes

Graduate students graduating with an Athletic Training degree will:

- Develop, implement, and monitor injury and illness prevention strategies;
- Incorporate clinical reasoning in the selection of assessment procedures to formulate diagnoses;
- Create and implement therapeutic interventions;
- Conduct research or produce some other form of creative work;
- Demonstrate mastery of subject material;
- Conduct scholarly or professional activities in an ethical manner.

General Expectations of Athletic Training Students

- Remain in good academic standing as detailed by the academic requirements.
- Regular class attendance with all courses.
- Maintain CPR and first aid certification at ALL times when participating in clinical education experiences associated with the athletic training program.
- Read and obey all policies and procedures of the athletic training program as outlined in this manual.
- Follow the policies and procedures of each individual clinical site.

- Possess and demonstrate appropriate professional conduct throughout all phases of the educational process.
- Uphold the ethical standards detailed in the National Athletic Trainers' Association Code of Professional Ethics (<http://www.nata.org/codeofethics>).

Athletic Training Major Admission Policy

Anyone with a baccalaureate degree who meets the prerequisites listed below is eligible to apply for admission to the professional AT degree program. Students in the final year of their baccalaureate degree are eligible to apply prior to graduation with formal admittance to the program dependent on the successful completion of the baccalaureate degree. The Athletic Training program supports and abides by the University's mission and vision for equity, inclusion, and diversity. The admission criteria and prerequisite coursework are outlined below.

Application Requirements

- Baccalaureate degree program from an accredited university prior to beginning the program
- Cumulative GPA of 3.0 from the undergraduate degree
- Three letters of recommendation, with at least one from a certified athletic trainer (ATC)
- Personal statement
- Meet program technical standards with or without accommodations as required by the CAATE accreditation standards 64 and 65
- Minimum of 50 hours of work, volunteering and/or observation under an AT within 2 years prior to program application. Documentation of clinical hours must be verifiable on the official program application
 - Please note that hours obtained under the supervision of a physical therapist do NOT count unless the individual is dual credentialed as an ATC/PT
- Graduate Record Exam (GRE) taken within the last five years
- Satisfactory completion (C- or better) of the following prerequisite coursework (course syllabi must be submitted to the Program Director with the application):

Prerequisite Coursework:

- **Biological Science** | 12 quarter hours
 - Human Anatomy
 - Minimum content requirements: Human anatomy with study of skeletons and models.
 - Human Physiology
 - Minimum content requirement: Human physiology with emphasis on homeostatic mechanisms
- **Exercise Science** | 12 quarter hours
 - Exercise Physiology
 - Minimum content requirement: Understanding of factors affecting the physiological function of the body related to exercise and physical performance.

Biomechanics/Anatomical Kinesiology

- o Minimum content requirement: Anatomical and mechanical bases of physical activity with emphasis on the analysis of sport and exercise skills.

Nutrition

- o Minimum content requirement: Basic principles of human nutrition with emphasis on the nutrients and factors that affect their utilization in the human body.

- **Chemical Science** | 12 quarter hours

General Chemistry

- o Minimum content requirements: Completion of introductory general chemistry series.

Criteria for Admission

Review of applications will begin on January 15, 2019. Applications will continue to be accepted until the cohort is full or April 1, 2019, whichever comes first. Applicants are encouraged to submit their application by January 15, 2019 as there are a limited number of spots available in each cohort. Students interested in applying to the program should visit OSU Office of Admissions at:

<http://admissions.oregonstate.edu/apply-choose-application#grad>.

A review board consisting of the Athletic Training Program Director, Clinical Education Coordinator, AT faculty, and preceptors will evaluate each application to the professional program. Formal notification of admission to the AT program will be made by the AT Program Director via email correspondence. The OSU Graduate School will also notify the student of their admission to the Graduate School. In addition, the College of Public Health and Human Sciences Manager of Graduate Admissions, Applications and Recruitment will contact each applicant regarding the process of admissions and the application status throughout the progression.

Applicants who are not admitted to the program will receive notification of this decision. Students may be waitlisted and if a vacancy should become available prior to commencement of the program in the summer, these students will be informed of the opportunity to join the program.

Technical Standards for Admission

The Athletic Training Education Program at Oregon State University is a rigorous academic and clinical program that places specific requirements and demands on the students enrolled. An objective of this program is to prepare graduates to enter a variety of employment settings and to render medical care to a wide spectrum of individuals engaged in physical activity. Individuals who are interested in applying for the Athletic Training Education Program should review these standards as examples of the knowledge (cognitive), skills (psychomotor) and behaviors (affective) necessary for continuing in and completing the Athletic Training Education Program. In addition, these standards meet the expectations of the program's accrediting agency, the Commission on Accreditation of Athletic Training Education (CAATE).

Compliance with the program's technical standards does not guarantee a student's eligibility for the Board of Certification (BOC) examination.

Students in the Athletic Training Education Program must continue to meet these standards in order to persist in the program:

1. Can assimilate, analyze, synthesize, integrate concepts and problem solve to formulate assessment and therapeutic judgments, and to be able to distinguish deviations from the norm.
2. Can perform appropriate physical examinations using accepted techniques; and accurately, safely and efficiently use equipment and materials during the prevention, assessment and treatment of patients.
3. Can communicate effectively and sensitively with patients and colleagues, including individuals from different cultural and social backgrounds; this includes, but is not limited to, the ability to establish rapport with patients and communicate judgments and treatment information effectively.
4. Can develop and demonstrate the professional characteristics (dependability, flexibility, composure during high stress, communication and interpersonal skills) becoming of the allied health professional.
5. Must have and maintain Cardiopulmonary Resuscitation (CPR) certification throughout the program.

Candidates selected into the Athletic Training Educational Program will be required to verify they understand and are able to meet these technical standards with or without reasonable accommodations. If you need to request an accommodation, please contact Disability Access Services at Oregon State University located in A200 Kerr Administration Building, disability.services@oregonstate.edu, 541-737-4098

I certify that I have read and understand the technical standards for selection listed above, and I believe to the best of my knowledge that I meet each of these standards with or without accommodation. I understand that if I am unable to meet these standards I will not be admitted into the program.

Signature of Applicant

Date

Printed Name

OSU Athletic Training Major Transfer Policy

The graduate degree in athletic training is a two-year, full-time, cohort model program. The program is required to meet specific standards, including curricular standards / academic competencies that are taught in assigned courses within the degree. Due to both the sequential nature of the curriculum and the difficulty in determining if all curricular standards / competencies are met for a transferred course, it is difficult for a student to transfer into a graduate degree in athletic training without completing the entire two-year program. All potential transfer students should meet with the AT Program Director to review application and program requirements. Transfer credits and admissions criteria will be evaluated by the AT Program Director on an individual basis. Additionally, the OSU Graduate School has specific policies on transfer credits that can be found in the "Policies Governing All Graduate Programs" section of the Academic Catalog at <https://catalog.oregonstate.edu/college-departments/graduate-school/>.

Academic Requirements / Retention Policy

In order to remain in good academic standing students must abide by the following OSU Graduate School policy: A grade-point average of 3.00 (a B average) is required: 1) for all courses taken as a degree-seeking graduate student, and 2) for courses included in the graduate degree or graduate certificate program of study. Grades below C (2.00) cannot be used on a graduate program of study. A grade-point average of 3.00 is required before the final oral or written exam may be undertaken. See the OSU Graduate School policy on grade requirements in the "Policies Governing All Graduate Programs" section of the Academic Catalog at <https://catalog.oregonstate.edu/college-departments/graduate-school/>.

Additionally, students must also complete and defend a culminating project to graduate with an AT degree. Students will work individually with a faculty member to develop the project and to establish a committee of other experts (e.g., faculty, preceptors) who will evaluate the culminating project.

Course Progression

Two-year course progression

Athletic Training Graduate Courses (98 credits)

	Summer Session I (8)	Fall (16)	Winter (15)	Spring (16)
<u>Year 1</u>	H 523. Foundations of Public Health (4)	KIN 509. Practicum (9)	KIN 509. Practicum (5)	KIN 509. Practicum (5)
	KIN 511. Introduction to Athletic Training (4)	KIN 521. Orthopedic Assessment of Lower Extremity Injuries (4)	KIN 520. Orthopedic Assessment of Upper Extremity Injuries (4)	KIN 522. Orthopedic Assessment of the Spine (4)
		KIN 565. Emergency Management of Sports Trauma (3)	KIN 561. Psychosocial Factors in Physical Activity (3)	KIN 569. Evidence-based Medicine (3)
			KIN 566. General Medical Assessment (3)	KIN 584. Therapeutic Modalities (4)
		Fall (16)	Winter (15)	Spring (12)
<u>Year 2</u>		KIN 510. Internship (9)	KIN 510. Internship (5)	KIN 510. Internship (12)
		KIN 567. Pharmacology in Athletic Training (3)	KIN 568. Athletic Training Program Management (3)	
		KIN 586. Lower Extremity Therapeutic Exercise (4)	KIN 585. Upper Extremity Therapeutic Exercise (4)	
			NUTR 535. Nutrition and Exercise: Macronutrients and Energy Metabolism (3)	

Leave of Absence & Continuous Enrollment Policies (Minimum Registration)

An approved leave of absence status assures that students will retain admission status during periods in which they cannot actively pursue the degree for personal, health, or other unforeseen reasons.

Continuous Enrollment and Leave of Absence

The OSU Graduate School requires graduate students to register for a minimum of three credits each term (not including summer) unless the student has been approved for a leave of absence. A student who is considering a leave of absence should review the OSU Graduate School policies and procedures and consult with the AT Program Director. Information regarding the continuous enrollment policy and leave of absence procedures can be found in the "Policies Governing All Graduate Programs" section of the Academic Catalog at <https://catalog.oregonstate.edu/college-departments/graduate-school/> and on the OSU Graduate School's website: <http://gradschool.oregonstate.edu/progress/deadlines>.

Clinical Education Experiences

The Master of Athletic Training degree program (MATRN) continues the long-standing use of practical clinical education experiences. These experiential learning opportunities allow students to develop clinical expertise in the prevention, emergency care, diagnosis, referral, immediate treatment, and therapeutic rehabilitation of injuries and illnesses associated with participation in sport and physical activity.

The goal is to provide students with varied clinical education experiences that allow the student to integrate knowledge and skills with real-time opportunities under the direction of a preceptor. Over the course of two years, students will progress through supervised experiences with increasing amounts of clinical responsibility leading to independent practice upon graduation.

Year One:

All first-year clinical education experiences are contained within the KIN 509 – Practicum course. During this year, students will rotate multiple times through the year to gain experiences with different preceptors, at different clinical sites, and with different clinical populations.

Starting in late July or early August, each graduate student will be assigned a preceptor for their first clinical education experience in athletic training. The clinical education experience during this time is associated with the fall term KIN 509 – Practicum course. The fall term clinical education experiences (i.e., late July/early August to Mid-December) will be divided into three, approximate six-week clinical rotations. This will allow students to gain experiences with multiple preceptors and several settings. During the winter and spring academic terms, students will be assigned to a single preceptor for each academic term, or approximately 10 weeks. Additionally, throughout the year students may rotate with other preceptors for one or two week rotations in order to experience other non-sport populations.

For each credit hour registered it is expected that students will attain thirty hours of clinical education experiences. Due to the fact preceptor/team schedules may vary from week-to-week, students should obtain approximately 30 clinical hours per two-week period. All athletic training students should have a minimum of one day off every seven days with no clinical responsibilities.

Year Two:

Second year graduate students will be assigned one preceptor for the majority of the year. The goal of this assignment is for the second-year graduate student to have the opportunity to experience working with the preceptor and athletic team throughout the year while gaining experiences with pre-season training, in-season sport participation, and out-of-season training. All second-year graduate students will begin their clinical experiences in late July or early August. The spring term will include an immersive

clinical experience. Additionally, second year graduate students will gain experiences working with non-sport populations as well as shadowing one of OSU's team physicians.

The second-year clinical experiences are contained within KIN 510 – Internship. For each credit hour registered it is expected that students will attain thirty hours of clinical education experiences. Due to the fact preceptor/team schedules may vary from week-to-week, students should obtain approximately 30 clinical hours per two-week period. All athletic training students should have a minimum of one day off every seven days with no clinical responsibilities. During the spring term, students will obtain an immersive clinical education experience where they are required to obtain at least 36 hours per week.

Current Clinical Education Sites

- University Setting
 - Oregon State University Athletics
 - Western Oregon University Athletics
- High School Setting
 - Central High School
 - Corvallis High School
 - Crescent Valley High School
 - Philomath High School
 - West Albany High School
- Clinic Setting
 - PT Northwest
 - Samaritan Athletic Medicine Center

Privacy and Confidentiality of Protected Health Information

An individual's health information is generally protected by both federal and state law. These laws do not allow protected health information (PHI) to be released without the consent of the individual. As an athletic training student, you will have access to and knowledge of the patient's (student-athlete's) PHI. With that access comes the responsibility to maintain privacy and confidentiality (to the extent provided by the law) of the patient's PHI.

The following is expected of all athletic training students:

1. Will not disclose a patient's PHI unless explicitly told to do so by a supervising preceptor. Generally, speaking, PHI can be disclosed to another clinician who is treating the patient. In situations where the patient may be at harm or a harm to others the appropriate authorities should be contacted.
2. Take precautions to limit incidental disclosure of a patient's PHI, including but not limited to: discussing cases in public, discussing the patient's PHI with clinician's or other students who do not have a role in treating the patient, taking home chart notes to finish or work on later, saving chart notes to a personal computer or cloud storage, or sending patient PHI through unsecure communication (e.g., email, text).
3. Follow the specific law that covers your clinical education site (i.e., [HIPAA](#), [FERPA](#), or [Oregon Revised Statute 192.553](#)).
4. Follow all policies and procedures of your clinical education site.

When you are unsure, you are expected to ask your preceptor for clarification.

Preceptors

Athletic Training Preceptors 2017-2018 (updated: 9/17/2018)

University Setting	Preceptor	
Oregon State University (OSU) Athletics	Jeremy Ainsworth, MS, ATC	Jeremy.Ainsworth@oregonstate.edu
	Conner Andrews	Conner.Andrews@oregonstate.edu
	Winston Davenport, MEd, ATC	Winston.Davenport@oregonstate.edu
	Kristi Dunn, MS, ATC	Kristi.Dunn@oregonstate.edu
	Heather Elliott, MS, ATC	Heather.Elliott@oregonstate.edu
	Heather Elkinton, MS, ATC	Heather.Elkinton@oregonstate.edu
	Tom Fregoso, MS, ATC	Tom.Fregoso@oregonstate.edu
	Stephen Gaul, MS, ATC	Stephen.Gaul@oregonstate.edu
	Deb Graff, MS, ATC	Debra.Graff@oregonstate.edu
	Katie Homan, MA, ATC	Katie.Homan@oregonstate.edu
	Minda McCullough-Yray, MS, ATC	Minda.McCullough-Yray@oregonstate.edu
	Haley Mills, MS, ATC	Haley.Mills@oregonstate.edu
	Jason Lieu, MS, ATC	Jason.Lieu@oregonstate.edu
	Fred Tedeschi, MA, ATC	Fred.Tedeschi@oregonstate.edu
Toby van Amerongen, MA, ATC	Toby.vanAmerongen@oregonstate.edu	
Western Oregon University (WOU) Athletics	Alyssa Asay, MS, ATC	asaya@wou.edu
	Bo Johnson, ATC	johnsonb@wou.edu
	Chris Thew, MA, ATC	thewc@wou.edu
	Brandon Walcott-Ayers, ATC	walcottayersb@wou.edu
High School Setting	Preceptor	
Corvallis High School	Bryan Painter, ATC	Bryan_Painter@corvallis.k12.or.us
Central High School	TBD	
Crescent Valley High School	TBD	
Lebanon High School	Helena Tweet, ATC	helena.j.tweet@gmail.com
Philomath High School	Kaleigh Phillips, ATC	kphillips@ptnorthwest.com
West Albany High School	TBD	
Clinic Setting	Preceptor	
Samaritan Athletic Medicine Center	Craig Graham, MD	CrGraham@samhealth.org
	Travis Obermire, DPT	tobermire@samhealth.org
	Amanda Baltazar, DPT	abaltazar@samhealth.org

Clinical Education Supervision

A preceptor will directly supervise all formal Oregon State University athletic training clinical education assignments during the delivery of athletic training services. Athletic training students must be officially enrolled in the program and must be instructed on athletic training clinical skills prior to performing those skills on patients. The preceptor must be physically present and have the ability to intervene on behalf of the athletic training student and the patient.

Dress Code and Personal Appearance Policy:

The Oregon State University Athletic Training degree is designed to prepare students for the challenges of the ever-expanding allied healthcare profession of athletic training. Athletic trainers are healthcare professionals and as such should act in a professional manner, including their personal appearance. As an athletic training student, you are expected to also maintain a professional appearance as it reflects the professionalism of the profession, the institution, the AT program, the clinical education site, your preceptors, and yourself.

While obtaining clinical education experiences students are required to be neat, clean, well groomed, and dressed appropriately. The following are some general guidelines and may be subject to minor changes at the discretion of the preceptor.

General Guidelines for Clinical Sites:

Pants and shorts

1. Should be the traditional "business casual" type.
2. Should be waist height and not reveal undergarments.
3. Shorts must be an appropriate length for the work environment.
4. Should have pockets.
5. Must be neat (e.g., wrinkle free) and clean.
6. No exercise pants/shorts, yoga pants, or spandex.
7. Acceptable colors: khaki, black, gray, or navy.

Shirts

1. Should be tucked in at all times. There may be some shirt styles that are not designed to be tucked in; in those cases, the athletic training student should consult with their supervising preceptor to determine if the shirt is acceptable in terms of professional appearance.
2. Shirts without a collar, such as t-shirts and exercise shirts, typically are not considered professional attire for a healthcare professional. There may be times where a preceptor suggests you wear a shirt without a collar. For example, while at an outdoor practice or while conducting facility / equipment maintenance.
3. Should not reveal the color or presence of undergarments.
4. Must be neat (e.g., wrinkle free) and clean.

Inclement Weather

1. Athletic training, OSU team issue, or neutral rain gear for outside practice coverage is permitted.

Hats

1. Hats should not be worn inside the athletic training room

Shoes

1. For your safety, no open toed shoes are allowed at any time.

Personal Grooming

1. Your hairstyle should not interfere with your ability to perform athletic training duties.
2. Facial hair is required to be well groomed. If you are unsure, you should consult with your preceptor on whether your facial hair is considered professional.
3. Jewelry, including any visible piercings, should not interfere with your ability to perform athletic training duties. This is for your safety and to maintain a professional appearance. You should consult with your preceptor to confirm whether they believe the jewelry, particularly the piercings, will interfere with your ability to perform your assigned duties or is not professional looking.

Logos and Brands

1. Logos of other schools or sport teams are not permitted while working. While working at non-OSU clinical education sites and during physician and physical therapy rotations, you should consult with your preceptor whether OSU branded clothes is appropriate for that site.
2. Unmarked clothing is acceptable, but in general should be the color or similar color to that of the school's sport teams.
3. Nike is the official apparel brand for Oregon State University. Nike or neutral apparel must be worn during OSU clinical education experiences with the exception of volleyball where Asics is the affiliated brand. You should consult with your preceptor whether the non-branded clothing is appropriate.
4. Clothing that identifies you with the AT program or your clinical education site should not be worn to places or events where it is inappropriate. For example, it would be inappropriate to wear your AT program attire to a bar.

Game Day Events and Travel

1. You should communicate with your preceptor to determine game day and travel attire.

Discipline Policy

As an athletic training student you represent not only yourself, but also the athletic training program, your preceptor, clinical education site, affiliated teams and the institution.

Illegal, immoral, unethical, or unprofessional conduct may result in disciplinary action. Examples of actions that might necessitate disciplinary action include, but are not limited to, failure to follow clinical education site, athletic training program, or university policies and procedures; unprofessional actions, language, or dress; excessive or unexcused unpunctuality or absenteeism; and/or legal infractions. Failure to meet University academic standards will also result in probation and possible dismissal from the program.

Each situation will be handled on an individual basis and will be deliberated by athletic training faculty with input from preceptors and College and University Administration when warranted. Disciplinary actions may range from a meeting with the Program Director, Clinical Education Coordinator, and/or a supervising preceptor, a formal reprimand, probation, and/or dismissal from the program.

A formal reprimand will include a meeting with at least the Program Director and/or Clinical Education Coordinator to discuss the issue followed by a formal letter of reprimand that will be placed in your athletic training program file. You will have the opportunity to review this letter of reprimand.

Probation will include a meeting with at least the Program Director and/or Clinical Education Coordinator to discuss the issue followed by a notification of what the probation will entail. Probation may include reduction in clinical education hours, no team travel, temporary suspension from clinical education, or removal from the clinical education site. Additionally, any repeated action necessitating a second reprimand may be moved to a probation decision. In cases of probation related to University academic standards the Program Director and the student will develop a remediation plan. More than two quarters on probation or more than two probationary incidents will result in dismissal from the program.

Dismissal from the program will result from failure to meet University academic standards or multiple probations. In some cases, the severity of the action may result in dismissal from the program without probation. In these cases, the Program Director will consult with college and university officials.

Grievances/Disagreements

If you have an issue related to your graduate education, you may initiate the grievance procedures through the OSU Graduate School. More information about the Grievance

Procedures for Graduate Students at Oregon State University are available at <http://gradschool.oregonstate.edu/progress/grievance-procedures>

Tuition and Fees

The Finance and Administration's Office of Business Affairs website contains the current information for tuition and fees associated with the cost of both the Athletic Training undergraduate and Master of Athletic Training degrees
<http://fa.oregonstate.edu/business-affairs/tuition-and-fee-information>

The tuition and fees are listed per term, per credit, and by residency status.

This website also contains a quick link for information on the application process for financial aid and scholarships or it can be directly accessed via:
<http://financialaid.oregonstate.edu/apply>

Additional Costs

There will be costs in addition to tuition and fees for both the undergraduate and graduate programs. Other costs may include, but are not limited to: NATA Membership Fee (approximately \$60.00), CPR and First Aid Certification (approximately \$40.00), Board of Certification Fee (approximately \$300.00). Transportation is needed for all off-campus clinical sites. Each student will have a minimum of one off-campus site.

Scholarship Opportunities

Currently no funding or scholarships are available through either the undergraduate or graduate AT programs. Students are encouraged to investigate the following websites for funding opportunities including fellowships and scholarships:

- OSU Graduate School Financing your Education
<http://gradschool.oregonstate.edu/finance>
- OSU Graduate School Fellowships and Scholarships
<http://gradschool.oregonstate.edu/finance/fellowships-and-scholarships>
- College of Public Health and Human Sciences Fellowships
<http://health.oregonstate.edu/students/current/graduate/fellowships>
- NATA Research and Education Foundation Scholarships
<http://natafoundation.org/portfolio/scholarships-2/>

Student Absence Policy

If you are unable to attend a class and/or your clinical education assignment, you must inform your preceptor, your instructor, and Athletic Training Program administration. Except in extenuating situations, notification of absences must be made in advance.

Below are the specific individuals you need to contact when you will be absent.

Missing your clinical education assignment:

- Your preceptor
- The AT Program Clinical Education Coordinator (Sam Johnson)

Missing a class:

- The course instructor
- Either the AT Program Director (Kim Hannigan) or the AT Program Clinical Education Coordinator (Sam Johnson)

If you require an extended leave of absence from the OSU Athletic Training Program you should consult the Leave of Absence & Continuous Enrollment Policies section of the Policies and Procedures Manual.

Interpersonal Relationships

Athletic Trainers

The athletic trainers are responsible for the daily operations of the athletic training facility. This includes pre-participation physical examinations, prevention, assessment, treatment and rehabilitation of injuries and illnesses, inventory and ordering supplies, and other administrative assignments. The athletic training student is accountable for instructions provided by supervising athletic trainers.

Team Physicians

The athletic training student will have the opportunity to work with and interact with the team physicians as well as other medical specialists associated with the program. A great deal can be learned just by watching them evaluate injuries and/or illnesses. The athletic training student is encouraged to ask questions, however questions should be asked at appropriate times and do not hinder patient or athlete's care.

Patients / Student-Athletes

Athletic training students are training to become healthcare professionals. With that in mind, it is the athletic training student's responsibility to treat patients / student-athletes in a professional manner. Appropriate boundaries are required to interact and treat the patient professionally. Athletic training students need to be aware of this and are expected to communicate with the preceptor and AT faculty when there are concerns. Specific issues the AT student should be aware of include, but are not limited to, outside-of-clinical setting interactions, discussion of personal issues, social media, use of inappropriate language, and physical contact.

Coaches

The athletic training student should not discuss injuries with a coach unless instructed to do so by the preceptor.

Media and Scouts

Under no circumstances should the athletic training student talk to the media or scouts about injuries, rehabilitation protocols, policies and procedures, etc.