



College of Health

Doctoral Students in Aging Travel Awards

Thanks to a generous donor, PhD students whose scholarly work is related to aging are eligible to apply for the Doctoral Students in Aging Travel Awards. These awards are for the purpose of presenting scholarly work related to research at professional meetings. The amount of each Travel Award will be up to \$1,000.

Eligibility and requirements follow:

- Doctoral student must be first author and presenting author giving a presentation related to research.
- The travel award must be for the doctoral student's travel (i.e., not for faculty or staff travel).
- Students can submit their application before or after they have submitted an abstract or had it accepted; if submitted before abstract acceptance, the travel award may be "tentatively" granted, pending abstract acceptance.

The process for applying for the College of Health Doctoral Students in Aging Travel Awards is:

- 1) Doctoral Student and Major Professor complete the application without signatures;
- 2) Doctoral Student sends an **unsigned** application, abstract, proof of acceptance, and plan for publishing research presented as a single pdf document to the Associate Dean for Research to review for eligibility;
- 3) If eligible, the application packet will be sent to the Doctoral student, Major Professor, appropriate School Head, and Associate Dean for Research for signatures;
- 4) Once signed, the Associate Dean for Research will email the Doctoral Student and their Major Professor to notify them about the funding status of the application;
- 5) The Doctoral Student will notify the Associate Dean for Research once they've returned from the trip;
- 6) The Associate Dean for Research's office will inform the Doctoral Student of reimbursement procedures;
- 7) Approved funds will be released to the Doctoral Student upon return from the trip and submission of reimbursement forms.



COH Doctoral Students in Aging Travel Award Application

(Click and type in each form field. Field will expand to accommodate your text.)

Name: _____

Doctoral Program: _____

Year in PhD Program: _____

Major Professor: _____

Conference Name and Location: _____

Dates: _____

Abstract accepted [yes, no, not applicable]: _____

- ✓ Attach abstract or short description, including list of co-authors and co-presenters.
- ✓ Attach verification that the abstract has been accepted for an oral/poster presentation.
- ✓ Attach plan for publishing the research presented at the meeting in a peer-reviewed journal.

Doctoral Student signature and date

Major Professor signature and date

School Head signature and date

Associate Dean for Research signature and date