

COLLEGE OF PUBLIC HEALTH AND HUMAN SCIENCES

105 Women's Building, Corvallis, OR 97331 | 541-737-8900

OSU Pre-medical Letter of Evaluation Guidelines and Procedure for Submission

The OSU Premedical Committee appreciates your willingness to write a letter of evaluation on behalf of this applicant for medical school.

General Guidelines

Address letters to the Medical School Admissions Committee.

A one page, single spaced letter is preferable; the maximum length is two pages.

The applicant may have given you background information about their activities and experiences. There is no need to repeat that information in your letter

Only include a student's grade if you are providing context to help interpret it. Focus on the applicant rather than details about the lab, course assignment, job or institution.

If you make comparisons, please provide context.

Return this form with your signed letter on letterhead by June 15 to:

PHHS Pre-Med Advisor
105 Women's Building
Oregon State University
Corvallis, OR 97331

Or scan and send as a .pdf to:
carey.hilbert@oregonstate.edu

NOTE: Letters must be printed on university, company or personal letterhead and must be signed.

Items to Address in Letter

1. How well do you know the applicant and under what circumstances did you have contact with him/her?
2. What strengths and unique contributions does the applicant offer to the incoming class?
3. How do you assess the applicant's motivation for medicine?
4. Medical schools have established core, entry-level competencies. See www.aamc.org/ai for more information. Describe how the applicant has demonstrated any of the following:
 - Critical thinking
 - Quantitative reasoning
 - Scientific inquiry: applies scientific processes to problems, research questions, hypotheses
 - Desire to help others and serve society
 - Knowledge of natural sciences; applies to problems in living systems
 - Knowledge of psychological, social and biological factors that influence health and well-being
 - Communications skills - written and oral
 - Social skills: demonstrates awareness of others' needs, goals, feelings, nonverbal cues
 - Cultural competence: shows an appreciation and respect for multiple dimensions of diversity
 - Teamwork
 - Ethical responsibility to self and others, honesty and integrity
 - Reliability and dependability: takes responsibility for personal actions and performance
 - Resilience and adaptability to stressful or changing environments; obstacles overcome
 - Capacity for improvement: engages in reflective practice for improvement; solicits and responds appropriately to feedback
 - Intellectual curiosity
 - Leadership
 - Emotional maturity

Applicant information

Name _____ ID _____ Major _____

Under the provisions of the Family Educational Rights and Privacy Act, I have waived my right to see the attached letter, and I understand that the contents of such letter will not be available to me now or at any time in the future. **Note:** do not sign if you wish to retain the right of access to viewing this letter.

Applicant's signature _____ Date _____

Oregon State
UNIVERSITY